



Shepherd Industries PLC

Notice of the 22nd Annual General Meeting

Notice is hereby given that the 22nd Annual General Meeting (AGM) to the shareholders of Shepherd Industries PLC will be held on **Wednesday, December 27, 2023 at 03.30 p.m.** (GMT+6) through digital platform at the link <https://shepherd.bdvirtualagm.com> in accordance with the Bangladesh Securities and Exchange Commission's Order No. SEC/SRMIC/94-231/91; dated: 31 March 2021 to transact the following business.

AGENDA

01. To consider and adopt the Audited Financial Statements of the company for the year ended on June 30, 2023 together with the Reports of Directors and the Auditors thereon.
02. To declare Dividend for the year ended on June 30, 2023 as recommended by Board of Directors.
03. To Re-appointment of Statutory Auditor for the year 2023-2024 and fix their remuneration.
04. To Re-tire and Re-elect of the Directors.
05. To Re-appointment of Compliance Auditor for the year 2023-2024 and fix their remuneration.
06. To transact any other business which may be placed before the meeting with the permission of the chair

By order of the Board

Mohammad Maruf Bin Wali

Company Secretary

Dated: December 05, 2023

Notes:

01. The Record Date is **November 20, 2023**.
02. The shareholders whose name will appear in the Share Register of the Company and in the Depository Register on the record date will be eligible to attend the 22nd Annual General Meeting (AGM) and qualify for the dividend to be declared at the AGM.
03. A Shareholder eligible to attend and vote at the Annual General Meeting (AGM) or may appoint a proxy to attend and vote in his/her behalf (through digital platform) by filling Proxy Form. The Proxy Form must be affixed with requisite revenue stamp of Tk. 20/= and must be sent through email to the Share Department of the Company at share@shepherdbd.com at least 48 hours before the day and time fixed for the Annual General Meeting (AGM).
04. Members are requested to notify change of address, if any, through their respective Depository Participants before the Record Date.
05. Login virtual meeting through company's provided link and password will be considered as attendance by the Shareholders and virtual meeting room will remain open before 24 hours of the meeting.
06. As per condition no.9(1) & (2) of the BSEC/CMRRCD/2006-158/Admin/81 dated 20 June 2018, the soft copy of the Annual Report for the year ended on June 30, 2023 to be sent through the email address of the shareholders and also be available to the website www.shepherdbd.com of the company.
07. No gift/benefit in cash or kind shall be paid/offered to the shareholders as per BSEC circular no. SEC/CMRRCD/2009-193/154, Dated, 24 October 2013 for attending the AGM. (আসন্ন বার্ষিক সাধারণ সভায় কোন প্রকার উপহার/খাবার/কুপন প্রদানের ব্যবস্থা থাকবে না).

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